

NOTICE OF AGENDA FOR
REGULAR MEETING OF THE BOARD OF DIRECTORS
PICTURE ROCKS FIRE DISTRICT
12121 W. PICTURE ROCKS RD.
TUCSON, AZ 85743
520-682-7878

Thursday, November 20, 2025 @ 4:00 PM

Pursuant to A.R.S. §48-805(A)(2) notice is hereby given to the members of the Picture Rocks Fire District (“PRFD”) Governing Board and to the general public that the PRFD Governing Board will hold it’s regular meeting open to the public on November 20, 2025 at 4:00 PM in the Administration Building at 12121 W. Picture Rocks Rd., Tucson, Arizona. As indicated in the following agenda, the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

The Governing Board may discuss, propose, deliberate, and/or take legal action on any or all agenda items and matters related thereto, except as noted below. The order of the agenda may be changed by order of the Governing Board.

The agenda for this meeting is as follows:

I.Call to Order/Roll Call/Affirmation of Quorum

Attendee Name	Title	Status
David Seese	Chairman	
David Putnam	Vice Chair	
Sandra Watson	Clerk	
Shirley Putnam	Member	
Paul Manrique	Member	
Brett Lane	Fire Chief	
Monica Rosano	Assistant Chief	

II.Pledge of Allegiance/Moment of Silence

III.Call to the Public

The public may comment during this call to the public and/or when the Governing Board takes up an agenda item. Speakers are limited to a total of five minutes of oral presentation(s) and may submit written comments or other materials of any length for the Governing Board files. Those wishing to address the Governing Board should complete a Speaker’s Card prior to the meeting being called to order. Speakers on the same side of a matter with no new comments shall select a spokesperson. A Governing Board member may request clarification of any statement made by a member of the public. Persons attending the meetings shall observe rules of propriety, decorum, and good conduct, and refrain from impertinent or slanderous remarks.

At the conclusion of the public comment forum, individual Governing Board members may respond to criticism made by those individuals who have addressed the Governing Board and may ask staff to review a matter or place it on a future agenda. However, Governing Board members may not dialogue with the presenter or collectively discuss, propose, deliberate, or take legal action on a matter raised during a call to the public that is not listed on the agenda and are not obligated to comment on materials or presentations made by the public.

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IV. Reports and Correspondence

A brief summary of announcements of future meeting dates, current events, correspondence, and other information concerning PRFD. The Governing Board is prohibited from proposing, discussing, deliberating, and/or taking legal action of any matters under this agenda item, unless specifically listed as an agenda item elsewhere on this agenda.

- a. **Presentation of Personnel**
- b. **Fire Chief's Report**
- c. **Board Member's Report**
- d. **Attorney's Report**

V. Consent Agenda

- a. The Consent Agenda shall be used by the Governing Board to efficiently address matters that are ministerial in nature and do not entail further study or discussion at board meetings;
 - I. All matters on the Consent Agenda shall be approved (or disapproved) in one motion
 - II. At the request of any Governing Board member, any matter on the Consent Agenda shall be removed from the Consent Agenda and discussed as a regular agenda item.
 - III. Each item included on the Consent Agenda shall be described with the same level of detail as though it were a regular agenda item.
 - IV. The public may obtain additional information, if any, at Picture Rocks Fire District's Administration Building, 12121 W. Picture Rocks Rd., Tucson, AZ 85743.
- b. **Consent Agenda Items**
 - I. Approval of the Minutes of the Board of Directors' Regular Meeting on 09/18/2025.

VI. Unfinished Business

VII. New Business

- a. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the months of September and October

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VIII.Future Agenda Items

- a. A Governing Board Member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

IX.Meeting Evaluation

X.Adjournment

The Board may vote to enter Executive Session for legal advice on any listed agenda item pursuant to A.R.S. §38-431.03(A)(3) and for personnel issues pursuant to A.R.S. §38-431-03(A)(1).

Persons with a disability may request a reasonable accommodation by contacting Administration at 520-682-7878. Requests should be made 24 hours in advance.

A copy of the agenda background material provided to the Board members (with the exception of material relating to possible executive sessions) is available for public inspection at least 24 hours prior to the Board Meeting during office hours at PRFD Administration Building, 12121 W. Picture Rocks Rd., Tucson, AZ 85743.

Dated and Posted this ____ of November 2025 by_____.