

I. Call to Order/Roll Call/Affirmation of Quorum

D. Seese called the meeting to order at 06:33 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Present	
David Putnam	Vice Chairman	Present	
Peggy McCool	Clerk	Present	
Sandra Watson	Member	Present	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief's Report** – see attached
- c. **Board Member's Report** – none
- d. **Attorney's Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Dave Putnam
SECOND:	Peggy McCool
AYES:	Dave Putnam, Peggy McCool, Sandra Watson, Dave Seese

Approval of Consent Agenda

MOVE TO APPROVE ALL ITEMS ON THE SEPTEMBER 19, 2019 CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Directors' Regular Meeting of 8/15/2019.**

VI. Unfinished Business

VII. New Business

- a. **Dave Putnam – Review, discussion, and possible action regarding ambulance response operations.**

Mr. Putnam described an incident that happened the prior Thursday when the District ran a call at his residence. The crew on scene transported a patient and took a dirt road instead of a paved road that was nearby and because of this the ride was very bumpy.

Chief explained that we do train on mapping and appropriate routing, that this specific incident had been addressed with the crew on duty and that remedial training is being issued to ensure that crews respond to addresses appropriately.

RESULT: NO ACTION TAKEN

b. Review, discussion, and possible action regarding open board member position.

MOVE TO APPOINT SHIRLEY PUTNAM TO THE OPEN BOARD MEMBER POSITION.

RESULT: APPROVED [UNANIMOUS]
MOTIONED: Sandra Watson
SECOND: Peggy McCool
AYES: Dave Putnam, Peggy McCool, Sandra Watson, Dave Seese

c. Review, discussion, and possible action regarding capital item needs.

Chief presented a prioritized list of future capital item needs for the District. Directed by the board to come back to the next meeting with a timeline for the capital item needs.

RESULT: NO ACTION TAKEN

d. Review, discussion, and possible action regarding cell phone tower lease.

Chief Lane presented received offers for the cell phone tower lease. Chief directed to obtain a time value analysis of the offers listed and return to the next meeting.

RESULT: NO ACTION TAKEN

e. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of August.

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF AUGUST.

RESULT: APPROVED [UNANIMOUS]
MOTIONED: Sandra Watson
SECOND: Dave Putnam
AYES: Dave Putnam, Peggy McCool, Sandra Watson, Dave Seese

VIII. Future Agenda Items

- a. A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).
- IX. Meeting Evaluation** – D. Seese felt the meeting went well.
- X. Adjournment**
Dave Putnam made the following motion, seconded by Sandra Watson and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING 07:28 PM.

Next Regular Meeting on October 17, 2019 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its September 19, 2019 Regular Governing Board Meeting.

Peggy McCool, Board Clerk