

I.
II. **Call to Order/Roll Call/Affirmation of Quorum**

D. Seese called the meeting to order at 05:01 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Present	Via Phone
David Putnam	Vice Chairman	Present	Via Phone
Peggy McCool	Clerk	Present	Via Phone
Sandra Watson	Member	Excused	
Shirley Putnam	Member	Present	Via Phone
Brett Lane	Fire Chief	Present	

III. **Pledge of Allegiance**

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

IV. **Call to the Public**

V. **Reports and Correspondence**

- a. **Presentation of Personnel** – none
- b. **Fire Chief’s Report** – see attached
- c. **Board Member’s Report** – none
- d. **Attorney’s Report** – none

VI. **Consent Agenda**

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Peggy McCool
SECOND:	Shirley Putnam
AYES:	Peggy McCool, Dave Putnam, Shirley Putnam, Dave Seese
EXCUSED:	Sandra Watson

Approval of Consent Agenda

MOVE TO APPROVE ALL ITEMS ON THE FEBRUARY 18, 2021 CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Directors’ Regular Meeting of 12/17/2020.**

VII. **Unfinished Business**

VIII. **New Business**

- a. **Review, discussion, and possible action regarding intergovernmental agreement between PRFMD and Northwest Fire District for backup ambulance service.**

MOVE TO APPROVE INTERGOVERNMENTAL AGREEMENT REGARDING BACKUP AMBULANCE SERVICE.

RESULT:	APPROVED [UNANIMOUS]
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MOTIONED:	Shirley Putnam
SECOND:	Peggy McCool
AYES:	Peggy McCool, Dave Putnam, Shirley Putnam, Dave Seese
EXCUSED	Sandra Watson

- b. Review, discussion, and possible action regarding general reciprocal fire agreement between PRFMD and the National Park Service and Saguaro National Park.**

MOVE TO APPROVE GENERAL RECIPROCAL FIRE AGREEMENT.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Dave Putnam
SECOND:	Dave Seese
AYES:	Peggy McCool, Dave Putnam, Shirley Putnam, Dave Seese
EXCUSED	Sandra Watson

- c. Review, discussion, and possible action regarding selection of auditors.**
THE BOARD REVIEWED AUDIT PROPOSALS AND CHIEF'S RECOMMENDATION MOVE TO SIGN PROPOSAL SUBMITTED BY HINTON BURDICK.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Peggy McCool
SECOND:	Dave Putnam
AYES:	Peggy McCool, Dave Putnam, Shirley Putnam, Dave Seese
EXCUSED	Sandra Watson

- d. Review, discussion, and possible action regarding administrative desk procedures.**

THE BOARD RECEIVED A COPY OF CURRENT ADMINISTRATIVE DESK PROCEDURES FOR REVIEW.

RESULT:	NO ACTION TAKEN
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- e. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of December.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET AND CHECK REGISTER FOR THE MONTH OF DECEMBER.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Dave Seese
SECOND:	Dave Putnam

AYES:	Peggy McCool, Dave Putnam, Shirley Putnam, Dave Seese
EXCUSED	Sandra Watson

IX. Future Agenda Items

- a. A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

X. Meeting Evaluation – Mr. Seese felt that the meeting went well.

XI. Adjournment

Dave Seese made the following motion, seconded by Dave Putnam and approved unanimously with five ayes:

MOVE TO ADJOURN THE MEETING 05:48 PM.

Next Regular Meeting on March 18, 2021 at 5:00 PM.

Minutes approved by the Picture Rocks Fire District Board at its March 18, 2021 Regular Governing Board Meeting.

Peggy McCool, Board Clerk