

**I.**  
**II. Call to Order/Roll Call/Affirmation of Quorum**

D. Seese called the meeting to order at 05:01 PM.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
David Seese	Chairman	Excused	Via Phone
David Putnam	Vice Chairman	Present	
Peggy McCool	Clerk	Present	Via Phone
Sandra Watson	Member	Present	Via Phone
Shirley Putnam	Member	Present	Via Phone
Brett Lane	Fire Chief	Present	

**III. Pledge of Allegiance**

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

**IV. Call to the Public**

**V. Reports and Correspondence**

- a. **Presentation of Personnel** – none
- b. **Fire Chief’s Report** – see attached
- c. **Board Member’s Report** – none
- d. **Attorney’s Report** – none

**VI. Consent Agenda**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOTIONED:</b>	Peggy McCool
<b>SECOND:</b>	Shirley Putnam
<b>AYES:</b>	Peggy McCool, Dave Putnam, Shirley Putnam, Sandra Watson,
<b>EXCUSED:</b>	Dave Seese

**Approval of Consent Agenda**

MOVE TO APPROVE ALL ITEMS ON THE NOVEMBER 19, 2020 CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Directors’ Regular Meeting of 10/15/2020.**

**VII. Unfinished Business**

**VIII. New Business**

- a. **Review, discussion, and possible action regarding audit findings.**

MR. SEESE REQUESTED THE CHIEF LANE LAY OUT EACH OF THE FINDINGS WITH AN EXPLANATION AND A RATING OF HOW SERIOUS EACH FINDING WAS, AND REVISIT THE AGENDA ITEM AT THE NEXT MEETING.

<b>RESULT:</b>	<b>TABLED UNTIL NEXT MEETING</b>
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- b. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of September.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET AND CHECK REGISTER FOR THE MONTH OF SEPTEMBER.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOTIONED:</b>	Dave Seese
<b>SECOND:</b>	Dave Putnam
<b>AYES:</b>	Peggy McCool, Dave Putnam, Shirley Putnam, Sandra Watson, Dave Seese

**IX. Future Agenda Items**

- a.** A Governing Board member, the Fire Chief, or the district’s attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district’s attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

Mr. Putnam requested that we have an agenda item next meeting to address the findings presented on the audit.

**X. Meeting Evaluation – Mr. Seese felt that the meeting went well.**

**XI. Adjournment**

Dave Seese made the following motion, seconded by Dave Putnam and approved unanimously with five ayes:

MOVE TO ADJOURN THE MEETING 05:23 PM.

Next Regular Meeting on November 19, 2020 at 5:00 PM.

Minutes approved by the Picture Rocks Fire District Board at its December 17, 2020 Regular Governing Board Meeting.

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Peggy McCool, Board Clerk