

I.
II. Call to Order/Roll Call/Affirmation of Quorum

D. Seese called the meeting to order at 05:01 PM.

| Attendee Name | Title | Status | Arrived |
|----------------------|---------------|---------------|----------------|
| David Seese | Chairman | Excused | |
| David Putnam | Vice Chairman | Present | |
| Peggy McCool | Clerk | Present | |
| Sandra Watson | Member | Present | Via Phone |
| Shirley Putnam | Member | Present | |
| Brett Lane | Fire Chief | Present | |

III. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

IV. Call to the Public

V. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief’s Report** – see attached
- c. **Board Member’s Report** – none
- d. **Attorney’s Report** – none

VI. Consent Agenda

| | |
|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOTIONED: | Dave Putnam |
| SECOND: | Peggy McCool |
| AYES: | Peggy McCool, Dave Putnam, Shirley Putnam, Sandra Watson, |
| EXCUSED: | Dave Seese |

Approval of Consent Agenda

MOVE TO APPROVE ALL ITEMS ON THE OCTOBER 15, 2020 CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Directors’ Regular Meeting of 09/17/2020.**

VII. Unfinished Business

VIII. New Business

- a. **Review, discussion, and possible action regarding presentation of the FY17 and FY 18 audits by Heinfeld Meech.**

HEINFELD MEECH PRESENTED AND ANSWERED BOARD MEMBER QUESTIONS.

| | |
|----------------|------------------------|
| RESULT: | NO ACTION TAKEN |
|----------------|------------------------|

- b. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of August.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET AND CHECK REGISTER FOR THE MONTH OF AUGUST.

| | |
|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOTIONED: | Peggy McCool |
| SECOND: | Sandra Watson |
| AYES: | Peggy McCool, Dave Putnam, Shirley Putnam, Sandra Watson, |
| EXCUSED: | Dave Seese |

IX. Future Agenda Items

- a. A Governing Board member, the Fire Chief, or the district’s attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district’s attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

Mr. Putnam requested that we have an agenda item next meeting to address the findings presented on the audit.

- X. Meeting Evaluation** – Mr. Putnam felt that the meeting went well.

XI. Adjournment

Dave Putnam made the following motion, seconded by Shirley Putnam and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING 06:33 PM.

Next Regular Meeting on November 19, 2020 at 5:00 PM.

Minutes approved by the Picture Rocks Fire District Board at its November 19, 2020 Regular Governing Board Meeting.

Peggy McCool, Board Clerk