

I. Call to Order/Roll Call/Affirmation of Quorum

D. Seese called the meeting to order at 06:30 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Present	
David Putnam	Vice Chairman	Present	
Peggy McCool	Clerk	Present	
Sandra Watson	Member	Present	
Stephan Bailey	Member	Excused	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief's Report** – see attached
- c. **Board Member's Report** – none
- d. **Attorney's Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Dave Putnam
SECOND:	Peggy McCool
AYES:	Dave Putnam, Peggy McCool, Dave Seese, Sandra Watson
EXCUSED:	Stephan Bailey

Approval of Consent Agenda

MOVE TO APPROVE ALL ITEMS ON THE OCTOBER 18, 2018 CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Directors' Regular Meeting of 08/23/2018.**
- b. **Approval of Minutes of Board of Directors' Special Meeting of 08/30/2018.**
- c. **Approval of Minutes of Board of Directors' Special Meeting of 09/07/2018.**

VI. Unfinished Business

VII. New Business

- a. **Review, discussion, and possible action regarding dispatch contract with Northwest Fire District.**

MOVE TO APPROVE DISPATCH CONTRACT WITH NORTHWEST FIRE DISTRICT.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Peggy McCool
SECOND:	Sandra Watson
AYES:	Dave Putnam, Peggy McCool, Dave Seese, Sandra Watson
EXCUSED:	Stephan Bailey

b. Review, discussion, and possible action regarding capital improvement plan update/status.

CHIEF LANE PRESENTED CAPITAL IMPROVEMENT PLAN UPDATE/STATUS AND WHAT FUTURE ITEMS ARE NECESSARY.

D. SEESE REQUESTED THAT CHIEF LANE SUBMIT A PRIORITY LIST OF THE ABOVE ITEMS.

RESULT:	NO ACTION TAKEN
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c. Review, discussion, and possible action regarding purchase of additional storage building(s)/container(s) for Station 121.

MOVE TO APPROVE PURCHASE OF ADDITIONAL STORAGE BUILDING(S)/CONTAINER(S) FOR STATION 121.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Peggy McCool
SECOND:	Sandra Watson
AYES:	Dave Putnam, Peggy McCool, Sandra Watson, Dave Seese
EXCUSED:	Stephan Bailey

d. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the months of August and September.

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTHS OF AUGUST AND SEPTEMBER.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Peggy McCool
SECOND:	Dave Putnam
AYES:	Dave Putnam, Peggy McCool, Sandra Watson, Dave Seese
EXCUSED:	Stephan Bailey

VIII. Future Agenda Items

- a. A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).
- IX. Meeting Evaluation** – D. Seese felt the meeting went well.

X. Adjournment

Peggy McCool made the following motion, seconded by Sandra Watson and approved unanimously with five ayes:

MOVE TO ADJOURN THE MEETING 06:58 PM.

Next Regular Meeting on November 22, 2018 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its November 22, 2018 Regular Governing Board Meeting.

Peggy McCool, Board Clerk