

I. Call to Order/Roll Call/Affirmation of Quorum

E. Robles called the meeting to order at 6:41 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Excused	
Ernie Robles	Vice Chair	Present	
Peggy McCool	Clerk	Present	
Sandra Watson	Member	Excused	
David Putnam	Member	Present	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief’s Report** – see attached
- c. **Board Member’s Report** – none
- d. **Attorney’s Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	Peggy McCool
AYES:	Ernie Robles, David Putnam, Peggy McCool
EXCUSED:	Sandra Watson, Dave Seese

Approval of Consent Agenda

MOVE TO APPROVE ITEM A ON THE DECEMBER 21, 2017, CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Director’s Regular Meeting of November 30, 2017.**

VI. Unfinished Business

VII. New Business

- a. **Dave Seese - Review, discussion, and possible action regarding addition of credit card statement to board packet.**

RESULT:	MOTION DID NOT PASS [UNANIMOUS]
MOTIONED:	Dave Putnam
SECOND:	Ernie Robles
AYES:	Ernie Robles, David Putnam, Peggy McCool
EXCUSED:	Sandra Watson, Dave Seese

- b. **Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of November.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF NOVEMBER.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	Peggy McCool
AYES:	Ernie Robles, David Putnam, Peggy McCool
EXCUSED:	Sandra Watson, Dave Seese

VIII. Future Agenda Items

- a. A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).
- i. Dave Seese would an agenda item regarding including credit card statements in future board packets.

- IX. Meeting Evaluation** – E. Robles felt the meeting went well. D. Putnam would like to see the board bylaws at the next meeting

X. Adjournment

Dave Putnam made the following motion, seconded by Ernie Robles and approved unanimously with three ayes:

MOVE TO ADJOURN THE MEETING 7:05 PM.

Next Regular Meeting on January 18, 2018 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its January 18, 2018
Regular Governing Board Meeting.

Peggy McCool, Board Clerk