

PICTURE ROCKS FIRE DISTRICT  
12121 W. PICTURE ROCKS RD.  
TUCSON, AZ 85743  
(520) 682-7878

**MINUTES OF BOARD OF DIRECTORS' MEETING OF JANUARY 21, 2016  
20160121**

Regular Session      **X**      Special Session

**CALL TO ORDER**

Meeting called to order at 6:39 PM by E. Robles

**PLEDGE OF ALLEGIANCE LED BY CHIEF LANE**

**MOMENT OF SILENCE OBSERVED**

**ROLL CALL**

Roll Called by P. McCool	<b>Present</b>	<b>Absent</b>
Mr. David Seese, Chairman		X(Excused)
Ms. Peggy McCool, Clerk	X	
Mr. Ernie Robles, Vice Chairman	X	
Ms. Sandra Watson, Member	X	
Mr. David Putnam, Member	X	
Mr. Brett Lane, Chief	X	
Ms. Donna Aversa, Attorney		X (Excused)
Ms. Christine Cover, Admin Manager	X	

*Quorum established*

**CALL TO THE PUBLIC- None**

**At this time the Board agreed to hear the Presentation of item 13.1 by Neil Galassi from Heinfeld, Meech and Co. See 13.1 for details**

**PRESENTATION OF PERSONNEL – None**

**FIRE CHIEF'S REPORT-** See attached

**BOARD MEMBER REPORT-** None

**ATTORNEY'S REPORT – None**

**CONSENT AGENDA ITEMS:**

- 10.6.1 Approval of Minutes of Board of Director's Meeting for December 17, 2015 R20151217 10.6.1-** Motion to approve by S. Watson, seconded by D. Putnam. Motion carried 4/0

**ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE (Chief)-**

Chief Lane advised the Board that the AFDA Winter Conference registration was going to be January 15-18, 2016 and to let him know if any Board Members would like to attend. Chief Lane also wished David Putnam Happy Birthday

**UNFINISHED BUSINESS**

- 12.1 Review, discussion and possible action regarding the Picture Rocks Fire District L.E.D. Sign-** Chief Lane explained to Catalina Hall, representing the Citizens for Picture Rocks how the timing on the sign works and what the choices for the amount of time the words on the sign appear. He also addressed the concerns for how long it takes to get an item on the sign. He tries to get them up the same day he approves the request but sometimes it may be delayed until the next business day. No Board Action was required.
- 12.2 Review, Discussion and Possible Action regarding the use of 6625 N. Sandario by Picture Rocks Community Center Inc.-** Chief Lane explained he had advised the PRCCI of their need to vacate 6625 N. Sandario Rd within 60 + 1 day. They had responded and were agreeable to moving out and had begun the process of moving out. The Board requested this issue be carried over for next month's meeting.

**NEW BUSINESS**

- 13.1 Review, discussion and possible action regarding the Presentation of the 2014/2015 Audited Financial Reports by Heinfeld, Meech & Co. R20160121 13.1-** Mr. Neil Galassi presented the Financial Reports to the Board of Directors. He explained the reports and answered all questions by the Board Members present. Mr. Bernie Wiegandt, the Districts Accountant, was also present and answered questions posed by the Board of Directors. After all questions were answered S. Watson made the motion to approve. P. McCool seconded. Motion carried 4/0
- 13.2 Review, discussion and possible action regarding Resolution# 2016-001, the Emergency Battalion Chiefs Intergovernmental Agreement 20160121 13.2-** Motion to accept by S. Watson and seconded by P. McCool. Motion carried 4/0
- 13.3 Review, Discussion and Possible Action regarding Chief Lane's PTO-** Tabled until February meeting.
- 13.4 Review, Discussion and Possible Action regarding the Restatement of the Picture Rocks Fire District 457 DC Plan in order to comply with IRS regulations. 20160121 13.4-** Motion to approve by E. Robles, seconded by D. Putnam. Motion carried 4/0.

**13.5 Review, Discussion and Possible Action regarding a mid-year review of the FY 2015/2016 line item Budget. 20160121 13.5-** Chief Lane presented the Board his review of where we were at in the current budget. Motion to approve D. Putnam, seconded by S. Watson. Motion carried 4/0

**13.6 Review, discussion and possible action on accepting the Financial Reports, Bank Reconciliations, Balance Sheet, and Check Register for the month of December, 2015. R20160121 13.6-** Motion to approve D. Putnam. Seconded by S. Watson. Motion carried 4/0

#### **FUTURE BUSINESS ITEMS**

**Future Agenda Items--A Governing Board Member, the Fire Chief, or the district's Attorney may bring forth general topics for a future meeting agenda. Governing Board Members, the Fire Chief, or the district's Attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02 (H).**

**MEETING EVALUATION-** E. Robles felt the Meeting went well.

#### **ADJOURNMENT**

Motion to adjourn at 7:50pm by D. Putnam, seconded by S. Watson Motion Carried 4/0.

Next Regular Meeting on February 18, 2016 at 6:30 PM

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Peggy McCool, Clerk of the Board