

**NOTICE OF AND AGENDA FOR
REGULAR MEETING OF THE BOARD OF DIRECTORS
PICTURE ROCKS FIRE DISTRICT
12121 W. PICTURE ROCKS ROAD
TUCSON, AZ 85743
(520) 682-7878**

Thursday, January 21, 2016@ 6:30 p.m.

Pursuant to A.R.S. §48-805(A)(2) notice is hereby given to the members of the Picture Rocks Fire District (“PRFD”) Governing Board and to the general public that the PRFD Governing Board will hold its regular meeting open to the public on Thursday, January 21, 2016 at 6:30 pm in the Administration Building at 12121 W. Picture Rocks Road, Tucson, Arizona. As indicated in the following agenda, the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

The Governing Board may discuss, propose, deliberate, and/or take legal action on any or all agenda items and matters related thereto, except as noted below. The order of the agenda may be changed by order of the Governing Board.

The agenda for this meeting is as follows:

- 1. CALL TO ORDER (Chairman)**
- 2. PLEDGE OF ALLEGIANCE (Chairman)**
- 3. MOMENT OF SILENCE (Chairman)**
- 4. ROLL CALL (Clerk)**

Chairman: D. Seese

Vice Chairman: Ernie Robles

Clerk: Peggy Mc Cool

Member: David Putnam

Member: Sandra Watson

Chief: Brett Lane

Attorney: Donna Aversa

Office Manager: Christine Cover

- 5. CALL TO THE PUBLIC (Chairman)**

The public may comment during this call to the public and/or when the Governing Board takes up an agenda item. Speakers are limited to a total of five minutes of oral presentation(s) and may submit written comments or other materials of any length for Governing Board files. Those wishing to address the Governing Board should complete a Speaker’s Card prior to the meeting being called to order. Speakers on the same side of a matter with no new comments shall select a spokesperson. A Governing Board member may request clarification of any statement made by a member of the public. Persons attending the meetings shall observe rules of propriety, decorum, and good conduct, and refrain from impertinent or slanderous remarks.

At the conclusion of the public comment forum, individual Governing Board members may respond to criticism made by those individuals who have addressed the Governing Board and may ask staff to review a matter or place it on a future agenda. However, Governing Board members may not dialogue with the presenter or collectively discuss, propose, deliberate, or take legal action on a matter raised during a call to the public that is not listed on the agenda and are not obligated to comment on materials or presentations made by the public.

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6. Presentation of Personnel
7. Fire Chief's Report
8. Board Member Reports
9. Attorney's Report
- 10. CONSENT AGENDA (Chairman)**
 - 10.1 The Consent Agenda shall be used by the Governing Board to efficiently address matters that are ministerial in nature and do not entail further study or discussion at board meetings;
 - 10.2 All matters on the Consent Agenda shall be approved (or disapproved) in one motion;
 - 10.3 At the request of any Governing Board member, any matter on the Consent Agenda shall be removed from the Consent Agenda and discussed as a regular agenda item;
 - 10.4 Each item included on the consent agenda shall be described with the same level of detail as though it were a regular agenda item.
 - 10.5 The public may obtain additional information, if any, at Picture Rocks Fire District Administration, 12121 W. Picture Rocks Rd., Tucson, AZ.
 - 10.6 Consent Agenda Items:
 - 10.6.1 Approval of Minutes of Board of Directors' Regular Meeting of December 17, 2015.
- 11. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE (Chief)**
 - 11.1 A brief summary of announcements of future meeting dates, current events, correspondence, and other information concerning PRFD. The Governing Board is prohibited from proposing, discussing, deliberating, and/or taking legal action on any matters under this agenda item, unless specifically listed as an agenda item elsewhere on this agenda.
- 12. UNFINISHED BUSINESS**
 - 12.1** Review, Discussion and Possible Action regarding the Picture Rocks Fire District L.E.D. Sign. (B. Lane)
 - 12.2** Review, Discussion and Possible Action regarding the use of 6625 N. Sandario Rd. by Picture Rocks Community Center Inc. (D. Putnam)
- 13. NEW BUSINESS**
 - 13.1** Review, Discussion and Possible Action regarding the presentation of the 2014/2015 Audited financial reports by Heinfeld, Meech & Co.

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- 13.2 Review, Discussion and Possible Action regarding Resolution # 2016-001, the Emergency Battalion Chiefs Intergovernmental Agreement.
- 13.3 Review, Discussion and Possible action regarding Chief Lane's PTO.
- 13.4 Review, Discussion and Possible action regarding the Restatement of the Picture Rocks Fire District 457 DC Plan in order to comply with IRS regulations.
- 13.5 Review, Discussion and Possible Action regarding a possible mid-year review of the FY 2015/2016 line item Budget.
- 13.6 Review, Discussion and Possible Action on accepting the Financial Reports, Bank Reconciliations, Balance Sheet and Check Register for the month of December.

14. FUTURE BUSINESS ITEMS

- 14.1 Future Agenda Items [A Governing Board Member, the Fire Chief, or the district's Attorney may bring forth general topics for a future meeting agenda. Governing Board Members, the Fire Chief, or the district's Attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02 (H).]

15. MEETING EVALUATION (Chairman)

16. ADJOURNMENT

The Board may vote to enter Executive Session for legal advice on any listed agenda item pursuant to A.R.S. §38-431.03 (A)(3) and for personnel issues pursuant A.R.S. §38-431.03 (A)(1).

Persons with a disability may request a reasonable accommodation by contacting Administration at 520-682-7878. Requests should be made 24 hours in advance.

A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at least 24 hours prior to the Board meeting during office hours at the PRFD Administration Building, 12121 West Picture Rocks Road, Tucson, Arizona.

Dated & Posted this ___ of January, 2016 by _____