

I. Call to Order/Roll Call/Affirmation of Quorum

D. Seese called the meeting to order at 6:33 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Present	
Ernie Robles	Vice Chair	Excused	
Peggy McCool	Clerk	Present	
Sandra Watson	Member	Present	
David Putnam	Member	Present	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief’s Report** – see attached
- c. **Board Member’s Report** – none
- d. **Attorney’s Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Peggy McCool, Clerk
SECOND:	Sandra Watson
AYES:	David Seese, Peggy McCool. Sandra Watson, David Putnam
EXCUSED:	Ernie Robles

Approval of Consent Agenda

MOVE TO APPROVE ITEM A ON THE JANUARY 24, 2016, CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Director’s Regular Meeting of December 29, 2016.**

VI. Unfinished Business

VII. New Business

- a. **Review and discussion regarding helipad.**

Chief Lane presented his findings regarding the financial and regulatory constraints involved with the purchase and development of a helipad. No further action will be taken at this time.

RESULT:	DISCUSSED
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b. Review, discussion, and possible action regarding moving regular board meetings to the last Thursday of every month.

Per a discussion with attorney Donna Aversa, it was suggested to leave the meetings at their current place in order to avoid complications with having such a late meeting date (lack of quorum, etc.).

RESULT:	DISCUSSED
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c. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of December.

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILLIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF DECEMBER.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Peggy McCool, Clerk
SECOND:	Sandra Watson
AYES:	David Seese, Peggy McCool. Sandra Watson, David Putnam
EXCUESED:	Ernie Robles

VIII. Future Agenda Items

- a. A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

D. Seese would like to discuss the practicalities of adding a helipad for when helicopter transports are needed.

IX. Meeting Evaluation – D. Seese felt the meeting went well.

X. Adjournment

Peggy McCool made the following motion, seconded by David Seese and approved unanimously with three ayes:

MOVE TO ADJOURN THE MEETING 7:04 PM.

Next Regular Meeting on February 16, 2016 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its February 16, 2016 Regular Governing Board Meeting.

Peggy McCool, Board Clerk

I. Call to Order/Roll Call/Affirmation of Quorum

D. Seese called the meeting to order at 6:33 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Present	
Ernie Robles	Vice Chair	Present	
Peggy McCool	Clerk	Present	
Sandra Watson	Member	Present	
David Putnam	Member	Excused	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief's Report** – see attached
- c. **Board Member's Report** – none
- d. **Attorney's Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Peggy McCool, Clerk
SECOND:	Sandra Watson
AYES:	David Seese, Peggy McCool. Sandra Watson, Ernie Robles
EXCUESED:	David Putnam

Approval of Consent Agenda

MOVE TO APPROVE ITEM A ON THE JANUARY 24, 2016, CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Director's Regular Meeting of December 29, 2016.**

VI. Unfinished Business

VII. New Business

- a. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of January.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILLIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF JANUARY.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Peggy McCool, Clerk
SECOND:	Sandra Watson
AYES:	David Seese, Peggy McCool. Sandra Watson, Ernie Robles
EXCUESED:	David Putnam

VIII. Future Agenda Items

- a.** A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

IX. Meeting Evaluation – D. Seese felt the meeting went well.

X. Adjournment

Peggy McCool made the following motion, seconded by David Seese and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING 6:50 PM.

Next Regular Meeting on March 16, 2016 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its March 16, 2016 Regular Governing Board Meeting.

Peggy McCool, Board Clerk

I. Call to Order/Roll Call/Affirmation of Quorum

D. Seese called the meeting to order at 6:33 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Present	
Ernie Robles	Vice Chair	Present	
Peggy McCool	Clerk	Excused	
Sandra Watson	Member	Present	
David Putnam	Member	Present	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief's Report** – see attached
- c. **Board Member's Report** – none
- d. **Attorney's Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	David Putnam
AYES:	David Seese, David Putnam, Sandra Watson, Ernie Robles
EXCUSED:	Peggy McCool

Approval of Consent Agenda

MOVE TO APPROVE ITEM A ON THE MARCH 16, 2017, CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Director's Regular Meeting of February 16, 2017.**

VI. Unfinished Business

VII. New Business

- a. Review, discussion, and possible action regarding Fiscal Year 16/17 audit presentation by auditors Heinfeld Meech.**

Audit presented by Casey from Heinfeld Meech. No board action taken.

- b. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of FEBRUARY.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF FEBRUARY.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	David Seese
SECOND:	Ernie Robles
AYES:	David Seese, David Putnam, Sandra Watson, Ernie Robles
EXCUSED:	Peggy McCool

VIII. Future Agenda Items

- a.** A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

IX. Meeting Evaluation – D. Seese felt the meeting went well.

X. Adjournment

Ernie Robles made the following motion, seconded by David Putnam and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING 7:35 PM.

Next Regular Meeting on April 20, 2017 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its April 20, 2017 Regular Governing Board Meeting.

Peggy McCool, Board Clerk

I. Call to Order/Roll Call/Affirmation of Quorum

D. Seese called the meeting to order at 6:33 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Present	
Ernie Robles	Vice Chair	Present	
Peggy McCool	Clerk	Present	
Sandra Watson	Member	Present	
David Putnam	Member	Present	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief's Report** – see attached
- c. **Board Member's Report** – none
- d. **Attorney's Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	David Putnam
AYES:	David Seese, David Putnam, Sandra Watson, Ernie Robles, Peggy McCool
EXCUSED:	

Approval of Consent Agenda

MOVE TO APPROVE ITEM A ON THE APRIL 20, 2017, CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Director's Regular Meeting of March 16, 2017.**

VI. Unfinished Business

VII. New Business

- a. **Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of MARCH.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF MARCH.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Peggy McCool
SECOND:	Sandy Watson
AYES:	David Seese, David Putnam, Sandra Watson, Ernie Robles, Peggy McCool
EXCUSED:	

VIII. Future Agenda Items

- a. A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

IX. Meeting Evaluation – D. Seese felt the meeting went well.

X. Adjournment

Ernie Robles made the following motion, seconded by David Putnam and approved unanimously with five ayes:

MOVE TO ADJOURN THE MEETING 6:50 PM.

Next Regular Meeting on May 18, 2017 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its May 18, 2017 Regular Governing Board Meeting.

Peggy McCool, Board Clerk

I. Call to Order/Roll Call/Affirmation of Quorum

P. McCool called the meeting to order at 6:35 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Present	6:44
Ernie Robles	Vice Chair	Present	6:46
Peggy McCool	Clerk	Present	
Sandra Watson	Member	Present	
David Putnam	Member	Present	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief's Report** – see attached
- c. **Board Member's Report** – none
- d. **Attorney's Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	David Putnam
SECOND:	Peggy McCool
AYES:	David Putnam, Sandra Watson, Peggy McCool
EXCUSED:	David Seese, Ernie Robles

Approval of Consent Agenda

MOVE TO APPROVE ITEM A ON THE MAY 18, 2017, CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Director's Regular Meeting of April 20, 2017.**

VI. Unfinished Business

VII. New Business

- a. **Review, discussion, and possible action regarding fire subscription for Kerry Hetzler.**

MOVE TO APPROVE FIRE SUBSCRIPTION CONTRACT FOR KERRY HETZLER.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Peggy McCool
SECOND:	Sandra Watson
AYES:	David Seese, David Putnam, Sandra Watson, Ernie Robles, Peggy McCool

- b. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of APRIL.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF APRIL.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	Sandra Watson
AYES:	David Seese, David Putnam, Sandra Watson, Ernie Robles, Peggy McCool
EXCUSED:	

- c. Review, discussion, and possible action regarding Fiscal Year 17/18 Budget.**

MOVE TO APPROVE FISCAL YEAR 17/18 BUDGET FOR POSTING AND PUBLICATION.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Peggy McCool
SECOND:	Ernie Robles
AYES:	David Seese, David Putnam, Sandra Watson, Ernie Robles, Peggy McCool
EXCUSED:	

VIII. Future Agenda Items

- a.** A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

IX. Meeting Evaluation – D. Seese felt the meeting went well.

X. Adjournment

Ernie Robles made the following motion, seconded by David Putnam and approved unanimously with five ayes:

MOVE TO ADJOURN THE MEETING 7:05 PM.

Next Regular Meeting on June 22, 2017 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its June 22, 2017 Regular Governing Board Meeting.

Peggy McCool, Board Clerk

I. Call to Order/Roll Call/Affirmation of Quorum

D. Seese called the meeting to order at 6:30 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Present	
Ernie Robles	Vice Chair	Present	6:36
Peggy McCool	Clerk	Excused	
Sandra Watson	Member	Present	
David Putnam	Member	Present	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief’s Report** – see attached
- c. **Board Member’s Report** – none
- d. **Attorney’s Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	David Putnam
SECOND:	Ernie Robles
AYES:	David Putnam, Sandra Watson, David Seese, Ernie Robles
EXCUSED:	Peggy McCool

Approval of Consent Agenda

MOVE TO APPROVE ITEM A ON THE JUNE 22, 2017, CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Director’s Regular Meeting of May 18, 2017.**

VI. Unfinished Business

- a. **Review, discussion, and possible action regarding Fiscal Year 2017/2018 Budget.**

MOVE TO APPROVE THE FISCAL YEAR 2017/2018 BUDGET

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	Sandra Watson
AYES:	David Seese, David Putnam, Sandra Watson, Ernie Robles
EXCUSED:	Peggy McCool

VII. New Business

- a. Review, discussion, and possible action regarding special election to raise the levy rate.**

MOVE TO APPROVE SPECIAL ELECTION TO RAISE THE LEVY RATE.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	Sandra Watson
AYES:	David Seese, David Putnam, Sandra Watson, Ernie Robles
EXCUSED:	Peggy McCool

- b. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of APRIL.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF APRIL.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	David Seese
AYES:	David Seese, David Putnam, Sandra Watson, Ernie Robles
EXCUSED:	Peggy McCool

VIII. Future Agenda Items

- a.** A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

IX. Meeting Evaluation – D. Seese felt the meeting went well.

X. Adjournment

Sandra Watson made the following motion, seconded by David Putnam and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING 7:25 PM.

Next Regular Meeting on June July 27, 2017 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its July 27, 2017 Regular Governing Board Meeting.

Peggy McCool, Board Clerk

I. Call to Order/Roll Call/Affirmation of Quorum

D. Seese called the meeting to order at 6:37 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Present	6:36
Ernie Robles	Vice Chair	Present	
Peggy McCool	Clerk	Present	
Sandra Watson	Member	Present	
David Putnam	Member	Excused	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief’s Report** – see attached
- c. **Board Member’s Report** – none
- d. **Attorney’s Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	Peggy McCool
AYES:	David Seese, Peggy McCool, Sandra Watson, Ernie Robles
EXCUSED:	Dave Putnam

Approval of Consent Agenda

MOVE TO APPROVE ITEM A ON THE JULY 27, 2017, CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Director’s Regular Meeting of June 22, 2017.**

VI. Unfinished Business

- a. **Review, discussion, and possible action regarding reaffirmation of August as Drowning Awareness Month.**

MOVE TO REAFFIRM AUGUST AS DROWNING AWARENESS MONTH

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Sandra Watson
SECOND:	Dave Seese
AYES:	David Seese, Peggy McCool, Sandra Watson, Ernie Robles
EXCUSED:	Dave Putnam

VII. New Business

- a. **Review, discussion, and possible action regarding Public Safety Personnel Retirement System Hall-Parker lawsuit reimbursements.**

NO ACTION NEEDED

RESULT:	NO ACTION TAKEN
MOTIONED:	
SECOND:	
AYES:	
EXCUSED:	

- b. **Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of June.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF JUNE.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Dave Seese
SECOND:	Ernie Robles
AYES:	David Seese, Peggy McCool, Sandra Watson, Ernie Robles
EXCUSED:	Dave Putnam

VIII. Future Agenda Items

- a. A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

IX. Meeting Evaluation – D. Seese felt the meeting went well.

X. Adjournment

Ernie Robles made the following motion, seconded by Sandra Watson and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING 7:13 PM.

Next Regular Meeting on August 17, 2017 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its August 17, 2017 Regular Governing Board Meeting.

Peggy McCool, Board Clerk

I. Call to Order/Roll Call/Affirmation of Quorum

D. Seese called the meeting to order at 6:33 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Present	
Ernie Robles	Vice Chair	Present	
Peggy McCool	Clerk	Present	
Sandra Watson	Member	Present	
David Putnam	Member	Excused	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief's Report** – see attached
- c. **Board Member's Report** – none
- d. **Attorney's Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	Peggy McCool
AYES:	David Seese, Peggy McCool, Sandra Watson, Ernie Robles
EXCUESED:	Dave Putnam

Approval of Consent Agenda

MOVE TO APPROVE ITEM A ON THE AUGUST 17, 2017, CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Director's Regular Meeting of July 27, 2017.**

VI. Unfinished Business

VII. New Business

- a. Review, discussion, and possible action regarding contract renewal with Northwest Fire District for dispatch.**

MOVE TO RENEW CONTRACT WITH NORTHWEST FIRE DISTRICT FOR DISPATCH.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Sandra Watson
SECOND:	Dave Seese
AYES:	David Seese, Peggy McCool, Sandra Watson, Ernie Robles
EXCUSED:	Dave Putnam

- b. Review, discussion, and possible action regarding intergovernmental agreement with Pima County for the November Tax Levy Election.**

MOVE TO ACCEPT IGA AGREEMENTS WITH PIMA COUNTY FOR NOVEMBER TAX LEVY ELECTION.

RESULT:	NO ACTION TAKEN
MOTIONED:	Ernie Robles
SECOND:	Sandra Watson
AYES:	David Seese, Peggy McCool, Sandra Watson, Ernie Robles
EXCUSED:	Dave Putnam

- c. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of July.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF JULY.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Dave Seese
SECOND:	Ernie Robles
AYES:	David Seese, Peggy McCool, Sandra Watson, Ernie Robles
EXCUSED:	Dave Putnam

VIII. Future Agenda Items

- a.** A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

IX. Meeting Evaluation – D. Seese felt the meeting went well.

X. Adjournment

Ernie Robles made the following motion, seconded by Sandra Watson and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING 7:13 PM.

Next Regular Meeting on September 21, 2017 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its September 21, 2017 Regular Governing Board Meeting.

Peggy McCool, Board Clerk

I. Call to Order/Roll Call/Affirmation of Quorum

D. Seese called the meeting to order at 6:23 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Present	
Ernie Robles	Vice Chair	Present	
Peggy McCool	Clerk	Present	
Sandra Watson	Member	Present	
David Putnam	Member	Excused	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief's Report** – see attached
- c. **Board Member's Report** – none
- d. **Attorney's Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	Peggy McCool
AYES:	David Seese, Peggy McCool, Sandra Watson, Ernie Robles
EXCUSED:	Dave Putnam

Approval of Consent Agenda

MOVE TO APPROVE ITEM A ON THE September 21, 2017, CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Director's Regular Meeting of August 17, 2017.**

VI. Unfinished Business

VII. New Business

- a. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of August.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF AUGUST.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Dave Seese
SECOND:	Ernie Robles
AYES:	David Seese, Peggy McCool, Sandra Watson, Ernie Robles, David, Putnam
EXCUSED:	

VIII. Future Agenda Items

- a.** A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

IX. Meeting Evaluation – D. Seese felt the meeting went well.

X. Adjournment

Ernie Robles made the following motion, seconded by Sandra Watson and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING 7:05PM.

Next Regular Meeting on October 19, 2017 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its October 19, 2017 Regular Governing Board Meeting.

Peggy McCool, Board Clerk

I. Call to Order/Roll Call/Affirmation of Quorum

D. Seese called the meeting to order at 6:31 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Present	
Ernie Robles	Vice Chair	Present	
Peggy McCool	Clerk	Excused	
Sandra Watson	Member	Excused	
David Putnam	Member	Present	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief's Report** – see attached
- c. **Board Member's Report** – none
- d. **Attorney's Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	Dave Seese
AYES:	Dave Seese, Ernie Robles, David, Putnam
EXCUSED:	Peggy McCool, Sandra Watson

Approval of Consent Agenda

MOVE TO APPROVE ITEM A ON THE NOVEMBER 30, 2017, CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Director's Regular Meeting of September 21, 2017.**

VI. Unfinished Business

VII. New Business

- a. Review, discussion, and possible action regarding purchase of 2009 water tender.**

MOVE TO APPROVE PURCHASE OF 2009 WATER TENDER AND ESTABLISH LINE ITEM IN RELATION TO COST AND PAYBACK OF SAID WATER TENDER.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Dave Seese
SECOND:	Ernie Robles
AYES:	Dave Seese, Ernie Robles, David, Putnam
EXCUSED:	Peggy McCool, Sandra Watson

- b. Review, discussion, and possible action regarding declaration of 1992 water tender as surplus property.**

MOVE TO APPROVE DECLARATION OF 1992 WATER TENDER AS SUPPLUS PROPERTY.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Dave Seese
SECOND:	Ernie Robles
AYES:	Dave Seese, Ernie Robles, David, Putnam
EXCUSED:	Peggy McCool, Sandra Watson

- c. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of September.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILLIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF SEPTEMBER.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Dave Seese
SECOND:	Dave Putnam
AYES:	Dave Seese, Ernie Robles, David, Putnam
EXCUSED:	Peggy McCool, Sandra Watson

- d. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of October.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILLIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF OCTOBER.

RESULT:	APPROVED [UNANIMOUS]
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MOTIONED:	Dave Seese
SECOND:	Dave Putnam
AYES:	Dave Seese, Ernie Robles, David, Putnam
EXCUSED:	Peggy McCool, Sandra Watson

VIII. Future Agenda Items

- a. A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).
 - i. Dave Seese would an agenda item regarding including credit card statements in future board packets.

- IX. Meeting Evaluation** – D. Seese felt the meeting went well. D. Putnam would like pictures to be included of vehicles when they are being talked about.

X. Adjournment

Dave Seese made the following motion, seconded by Dave Putnam and approved unanimously with three ayes:

MOVE TO ADJOURN THE MEETING 7:10 PM.

Next Regular Meeting on December 21, 2017 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its December 21, 2017 Regular Governing Board Meeting.

Peggy McCool, Board Clerk

I. Call to Order/Roll Call/Affirmation of Quorum

E. Robles called the meeting to order at 6:41 PM.

Attendee Name	Title	Status	Arrived
David Seese	Chairman	Excused	
Ernie Robles	Vice Chair	Present	
Peggy McCool	Clerk	Present	
Sandra Watson	Member	Excused	
David Putnam	Member	Present	
Brett Lane	Fire Chief	Present	

II. Pledge of Allegiance

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

III. Call to the Public

IV. Reports and Correspondence

- a. **Presentation of Personnel** – none
- b. **Fire Chief's Report** – see attached
- c. **Board Member's Report** – none
- d. **Attorney's Report** – none

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	Peggy McCool
AYES:	Ernie Robles, David Putnam, Peggy McCool
EXCUSED:	Sandra Watson, Dave Seese

Approval of Consent Agenda

MOVE TO APPROVE ITEM A ON THE DECEMBER 21, 2017, CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Director's Regular Meeting of November 30, 2017.**

VI. Unfinished Business

VII. New Business

- a. **Dave Seese - Review, discussion, and possible action regarding addition of credit card statement to board packet.**

RESULT:	MOTION DID NOT PASS [UNANIMOUS]
MOTIONED:	Dave Putnam
SECOND:	Ernie Robles
AYES:	Ernie Robles, David Putnam, Peggy McCool
EXCUSED:	Sandra Watson, Dave Seese

- b. **Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of November.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF NOVEMBER.

RESULT:	APPROVED [UNANIMOUS]
MOTIONED:	Ernie Robles
SECOND:	Peggy McCool
AYES:	Ernie Robles, David Putnam, Peggy McCool
EXCUSED:	Sandra Watson, Dave Seese

VIII. Future Agenda Items

- a. A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).
- i. Dave Seese would an agenda item regarding including credit card statements in future board packets.

- IX. Meeting Evaluation** – E. Robles felt the meeting went well. D. Putnam would like to see the board bylaws at the next meeting

X. Adjournment

Dave Putnam made the following motion, seconded by Ernie Robles and approved unanimously with three ayes:

MOVE TO ADJOURN THE MEETING 7:05 PM.

Next Regular Meeting on January 18, 2018 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its January 18, 2018
Regular Governing Board Meeting.

Peggy McCool, Board Clerk