

**I. Call to Order/Roll Call/Affirmation of Quorum**

D. Seese called the meeting to order at 6:33 PM.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
David Seese	Chairman	Present	
Ernie Robles	Vice Chair	Excused	
Peggy McCool	Clerk	Present	
Sandra Watson	Member	Present	
David Putnam	Member	Present	
Brett Lane	Fire Chief	Present	

**II. Pledge of Allegiance**

Chief Lane led the Pledge of Allegiance to the Flag followed by a moment of silence.

**III. Call to the Public**

**IV. Reports and Correspondence**

- a. **Presentation of Personnel** – none
- b. **Fire Chief's Report** – see attached
- c. **Board Member's Report** – none
- d. **Attorney's Report** – none

**V. Consent Agenda**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOTIONED:</b>	Peggy McCool, Clerk
<b>SECOND:</b>	Sandra Watson
<b>AYES:</b>	David Seese, Peggy McCool, Sandra Watson, David Putnam
<b>EXCUSED:</b>	Ernie Robles

**Approval of Consent Agenda**

MOVE TO APPROVE ITEM A ON THE JANUARY 24, 2016, CONSENT AGENDA AS PRESENTED.

- a. **Approval of Minutes of Board of Director's Regular Meeting of December 29, 2016.**

**VI. Unfinished Business**

**VII. New Business**

- a. **Review and discussion regarding helipad.**

Chief Lane presented his findings regarding the financial and regulatory constraints involved with the purchase and development of a helipad. No further action will be taken at this time.

<b>RESULT:</b>	<b>DISCUSSED</b>
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**b. Review, discussion, and possible action regarding moving regular board meetings to the last Thursday of every month.**

Per a discussion with attorney Donna Aversa, it was suggested to leave the meetings at their current place in order to avoid complications with having such a late meeting date (lack of quorum, etc.).

<b>RESULT:</b>	<b>DISCUSSED</b>
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**c. Review, discussion, and possible action regarding acceptance of the financial reports, bank reconciliations, balance sheet and check register for the month of December.**

MOVE TO APPROVE FINANCIAL REPORTS, BANK RECONCILIATIONS, BALANCE SHEET, AND CHECK REGISTER FOR THE MONTH OF DECEMBER.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOTIONED:</b>	Peggy McCool, Clerk
<b>SECOND:</b>	Sandra Watson
<b>AYES:</b>	David Seese, Peggy McCool. Sandra Watson, David Putnam
<b>EXCUSED:</b>	Ernie Robles

**VIII. Future Agenda Items**

- a. A Governing Board member, the Fire Chief, or the district's attorney may bring forth general topics for a future meeting agenda. Governing Board members, the Fire Chief, or the district's attorney may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).

D. Seese would like to discuss the practicalities of adding a helipad for when helicopter transports are needed.

**IX. Meeting Evaluation – D. Seese felt the meeting went well.**

**X. Adjournment**

Peggy McCool made the following motion, seconded by David Seese and approved unanimously with three ayes:

MOVE TO ADJOURN THE MEETING 7:04 PM.

Next Regular Meeting on February 16, 2016 at 6:30 PM.

Minutes approved by the Picture Rocks Fire District Board at its February 16, 2016 Regular Governing Board Meeting.

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Peggy McCool, Board Clerk